

MAGICAL TOTS DANCE & MAGICAL DAYS THEATRE SCHOOL
Child Protection & Safeguarding Policy

INTRODUCTION

The purpose of the safeguarding policy is to ensure that every child that attends Magical Tots Dance/Magical Days Theatre School and any of its umbrella activities is safe and protected from harm. All staff have a responsibility to ensure that children have a safe environment to dance and perform in. All staff have a responsibility to ensure any allegations of abuse are reported to the appropriate authorities. Where children are at a significant risk, staff have a duty of care to take immediate action.

Magical Tots Dance/Magical Days Theatre School possesses public liability insurance for the protection of staff and students.

CHILD SAFETY

The safety of children during classes is of paramount importance to us. Whilst your child is attending a class, they are under the care of one of our teachers. Due to the young age of students in Magical Tots classes (18 months - 6 years) parents/guardians are required to remain in the hall/studio throughout the class to encourage, support and care for their child. This is not applicable to Magical Days Theatre School, Magical Cheerleading Club or Magical Tots Dance after school clubs, when parents/guardians are not present. During a Magical Tots Dance session in a School/Nursery setting, a member of staff from the School/Nursery will be present on site during the class.

SAFEGUARDING POLICY

Magical Tots Dance/Magical Days Theatre School staff and its volunteers are committed to ensuring safe environments for children and young people and believe

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that it is always unacceptable for a child or young person to experience abuse of any kind. We recognise our responsibility to safeguard the welfare of all children and young people, by a commitment to recommend best practice which protects them.

This policy applies to our paid staff, volunteers, students or anyone working on behalf of Magical Tots Dance/Magical Days Theatre School.

We recognise that:

- the welfare of the child/young person is paramount
- all children, regardless of age, disability, gender, racial heritage, religious belief, sexual orientation or identity, have the right to equal protection from all types of harm or abuse
- working in partnership with children, young people, their parents, carers and other agencies is essential in promoting young people's welfare

The purpose of the policy

- to provide protection for the children and young people who participate in our classes, show productions, summer schools, school workshops, after school clubs or any other activities
- to provide staff and volunteers with guidance on procedures they should adopt in the event that they suspect a child or young person may be experiencing, or be at risk of harm

We will seek to safeguard children and young people by:

- valuing them, listening to and respecting them
- adopting child protection guidelines through procedures and safe working practice for staff and volunteers
- recruiting staff and volunteers safely, ensuring all necessary checks are made
- sharing information about child protection and safe working practice with children, parents, staff and volunteers
- sharing information about concerns with agencies who need to know, and involving parents and children appropriately
- providing effective management for staff and volunteers through supervision, support and training

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The owner of Magical Tots Dance/Magical Days Theatre School will review this policy annually, or sooner in light of any changes in legislation or guidance. All changes will be communicated to our staff members with immediate effect.

All the teachers are DBS checked and fully insured. Teachers are also First Aid trained and regularly attend Child Protection and Safeguarding Training.

ROLES AND RESPONSIBILITIES

The Magical Tots Dance/Magical Days Theatre School owner will ensure the safeguarding policy is reviewed annually and that all staff have completed the appropriate level of safeguarding training for their role. The Magical Tots Dance/Magical Days Theatre School owner is the Designated Safeguarding Lead and is therefore the key point of contact for all staff and any safeguarding concerns/issues they may have.

Responsibilities of all members of staff:

- All members of staff will complete annual Child Protection and Safeguarding training.
- If, following a conversation about child protection concerns with the child protection lead, a decision is made to report such concerns, this will be made to the Local Authority Designated Officer (LADO).
- However, where a child is in immediate need, to protect the child, the police should be called on 999.

If you have any queries regarding our policies, please contact the owner, Miss Amy - hello@magicaltots.co.uk or hello@magicaldaystheatreschool.co.uk

Policy adopted by: Amy Jane

Role: Magical Tots Dance/Magical Days Theatre School Founder/Owner

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